International travel approval process: Group travel

**Dean of School (or designee) approval of international travel**

- **Travel is research-related**
  - Travel is for Human Subjects Research (HSR)
    - Submit for IRB and ISC review: ISC Review: COVID Protocols
      - Faculty/Staff only
      - Students & faculty-led student groups
        - ITRC
        - Travel Registration**
  - Travel is for non-HSR research
    - Faculty/Staff only
    - Students & faculty-led student groups*
      - ITRC
      - Travel Registration**

- **Travel is not research-related**
  - Faculty/Staff only
  - Students & faculty-led student groups*
    - ITRC
    - Travel Registration**

* Student groups and faculty/staff leading or organizing student group travel are encouraged to contact Elisabeth Keegan in Global Operations at internationalsafety@tufts.edu as early as possible in order to expedite approvals of group travel and travel registration of groups.

** Travel Registration for Faculty/Staff on non-research or non-sponsored research travel triggers a notification to the EAD/Administrative Lead of the school.
International travel approval process: Non-group (individual) travel

Travel is research-related

Travel is for Human Subjects Research (HSR)

Submit to IRB and ISC for review:
ISC Review: COVID Protocols

Faculty/Staff

Students

ITRC

Travel is for non-HSR research

Faculty/Staff

Students

ITRC

Travel is not research-related

Faculty/Staff

Students

ITRC

Travel Registration**

** Travel Registration for Faculty/Staff on non-research or non-sponsored research travel triggers a notification to the EAD/Administrative Lead of the school.